

BYLAWS OF  
THUMB AREA UNITY COUNCIL

1. NAME

The name of this organization is THUMB AREA UNITY COUNCIL (TAUC).

2. TYPE OF ORGANIZATION

TAUC is a non profit Michigan Corporation and as such, shall file annual reports with the State of Michigan.

3. PURPOSE

The primary purpose of TAUC is to carry the message of Alcoholics Anonymous ("AA") and Al-Anon in Tuscola and Huron Counties, Michigan. It shall be the collective responsibility of TAUC to follow the Steps, Traditions, Concepts, principles and policies of both AA and Al-Anon.

4. MEMBERSHIP

The body of TAUC shall consist of the duly elected officers and selected committee members and one group service representative ("GSR") and alternate per AA and Al-Anon group in Tuscola and Huron Counties who care to attend and participate in TAUC. Membership in TAUC is not mandatory for AA and Al-Anon groups. And any member of AA or Al-Anon may attend meetings.

5. MEETINGS

Regular meetings of TAUC shall be held each month at a time and place as may be selected by TAUC. Presently they are being held the second Tuesday at 6:00 p.m. at St. Francis Borgia Church Hall in Pigeon, Michigan. By majority vote of TAUC members at a meeting, the time and place of meetings may be changed. However, at least one month notice shall be provided to members prior to a vote upon same.

6. OFFICERS

The officers of TAUC shall be Chairperson, Vice-Chairperson, Secretary and Treasurer. The Chairperson and Vice-Chairperson shall have a minimum of five years of continuous sobriety.

## 7. DUTIES OF OFFICERS.

### A. Chairperson

The Chairperson shall preside and preserve order at all meetings of TAUC and appoint all Chairpersons of all committees. He/she shall have the authority to sign all documents on behalf of TAUC and as directed by the members. The Chairperson shall be an ex-officio member of all committees of TAUC.

### B. Vice-Chairperson

The Vice-Chairperson shall assist the Chairperson and perform all the duties of the Chairperson in his/her temporary absence.

### C. Secretary

The Secretary shall keep a correct record of all proceedings of the meetings. He/she shall publish the minutes thereof to members who care to receive minutes and provide a copy to the webmaster for display at TAUC's website. The Secretary may have an assistant selected by him/her.

### D. Treasurer

The Treasurer shall keep a record of all monies paid into TAUC; pay all bills and deposit or cause to be deposited all monies in a bank approved by the TAUC members, in the name of TAUC. TAUC is to have at least two signators and no more than three on the bank signature card. It shall take no more than one to authorize and sign checks. The Treasurer shall report the condition of the treasury as the members may direct and submit his/her books and records to the members whenever required. Funds of TAUC shall be used only for authorized expenses. The Treasurer is responsible to calculate and report the Prudent Reserve Fund to the members and make recommendations. Prudent Reserve Fund shall be defined as \$900.00

## 8. NOMINATIONS

The membership shall, at the applicable February meeting, nominate persons for the position for the respective upcoming vacant offices plus for an Intra-Area District Committee member from Tuscola County and from Huron County.

## 9. SPECIAL ELECTIONS

If an officer dies, resigns or retires while in office, then that vacancy shall be filled by a special election at least one full month and within two months after the officer departs.

## 10. ELECTIONS

Elections for Chairperson and Vice-Chairperson shall be held in March every other two years in even numbered years. Elections for secretary and treasurer shall be in March every other year in odd numbered years.

## 11. TERM OF OFFICE

The length of term of each officer shall be for two years. If an officer is elected due to the death, resignation or retirement of an officer, then the new officer shall serve the remaining of the departing officers term.

## 12. QUORUM

A quorum for each and every TAUC meeting shall be 10 persons which may include officers and committee members.

## 13. VOTING

Votes or voting on business matters and elections shall be decided by a simple majority vote.

Those eligible to vote on any matter before TAUC are as follows:

### TAUC

Chairperson  
Vice Chairperson  
Secretary  
Treasurer

### AA

One Group Service Representative per group (GSR)  
One Alternate GSR per group (ALT GSR)  
One District Committee Member per county (DCM)  
One Alternate DCM per county (ALT DCM)  
All recognized Committee Chairpersons

## Al Anon

- One Group Representative per group (GR)
- One Alternate GR per group (ALT GR)
- One District Representative per county (DR)
- One Alternate District Representative per county (ALT DR)
- All recognized Committee Chairpersons

### 14. COMMITTEES

The following Committees are recommended to be established and maintained by TAUC. The term of office is one year and each Committee shall have a Chairperson selected as provided above

- A. Executive - Chair, Vice-Chair, Secretary, Treasurer
- B. Public Information
- C. Cooperation with the Professional Community ("CPC")
- D. Corrections
- F. Bylaws - Executive Committee

### 15. ORDER OF BUSINESS

The order of business at TAUC meetings shall be:

- A. Open with a prayer
- B. Roll Call.
- C. Reading of the minutes of previous meeting.
- D. Treasurer's report.
- E. Report of Committees and Officers.
- F. Communications and bills.
- G. Unfinished business.
- H. New Business.
- J. Adjournment with Lord's Prayer

16. GUIDANCE AND CONDUCT OF MEETINGS

All meetings are guided by a loving God who makes Himself known through our group conscience.

Meetings shall be conducted pursuant to the latest edition of Roberts Rules of Order without being obsessive about it.

ADOPTED ON: \_\_\_\_\_

Secretary

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